How to Create an Account on Our Customer Portal

- 1. Select "Customer Portal" on the home page of lionspridegymnastics.com
- 2. Select "Create Account"
- 3. Enter your email address under "Login Email" and check the box next to "Yes, I agree" to indicate that you are over the age of 18 and agree to our software vendor's privacy policy and terms of use. Select "Submit"
- 4. A verification code will we sent to the email address that you have used. Enter this code into the box to continue (this code will expire after 20 mins, you will be required to start over again)
- 5. Enter your first and last name
- 6. Enter your relationship to the child(ren) that you are enrolling.
- 7. Under "Where can we reach you?" it will automatically fill in the email address that you made the account with, but this can be changed, if desired. You will be required to indicate whether you would like to receive emergency and informational emails from us. We strongly recommend that you say "yes" to this question, as we never send spam emails. Generally, if we send an email it contains information that is important and relevant to your child's enrollment (class cancellations due to weather, important policy updates, etc).